

BOARD OF DIRECTOR'S MINUTES
GRAND COULEE DAM SCHOOL DISTRICT 301J
COULEE DAM, WASHINGTON
November 24, 2008

Board Members Present: Joette Barry
Susan Chaffee
Donna DeWinkler
Nita Haag
Carla Marconi

Student Representative: Dani Pope (excused)

Administrators Present: Steve Breeze
Sue Hinton
Lisa Lakin
Jeff Loe

I. Call to Order The regular board meeting was called to order by Chair Donna DeWinkler at 5:37 pm.

II. Pledge of Allegiance

III. Approval of Agenda It was m/s Chaffee/Marconi and passed to approve the board agenda with the changes to the addition of New Business L. Donation Agreement, Old Business G. Principal Evaluations. Susan Chaffee requested that the student report be higher up on the Agenda. Chair Donna DeWinkler stated that the policy would need to be changed to do this. The Board agreed to change the Agenda each time until the Policy is changed.

IV. Individuals wishing to speak on the Agenda items

None.

V. Consent Agenda

It was m/s by Chaffee/Marconi and passed to approve the Consent Agenda with the changes:
Unanimous vote.

To approve the minutes from the Regular Board meeting held October 27, 2008 with the changes to Old Business B. Board Policy No. 4330 Use of Facilities & Kitchen the second sentence should say use counter space in kitchen and New Business. D. WASL Results (Summer) the second sentence should say not many took the test.

It was m/s Haag/Chaffee and passed to approve the following expenditures of the Consent Agenda:
Unanimous vote.

General Fund Vouchers	Warrant #'s 436-534	\$ 163,736.31
LRHS ASB Vouchers	Warrant #'s 101-124	\$ 9,907.58
Middle School ASB Vouchers	Warrant #'s 91-100	\$ 2,743.04
Capital Project Vouchers	Warrant #'s 2	\$ 14,130.24

VI. Old Business

A. Procedure 2421P Retention

Lisa Lakin reported that she has met with a group of teachers to discuss the retention procedure. She stated that they are researching what other school districts are doing with retention. She said they are looking at a point scale for K-4 and 5-8. She said 9-12 would be credits earned. The example Lisa gave is a freshmen with 2 credits would still be a freshman until they received 5 credits. Lisa reported that statistics show retention is best for K-2 students because later on they are more likely to drop out. Susan Chaffee said that at the WSSDA meeting they talked about retention and determining readiness. She said other school districts do early intervention. Nita Haag asked if any other school districts have these procedures. Chair Donna DeWinkler stated that she got this procedure from about six other school districts.

B. Board Policy No. 4330 Use of Facilities & Kitchen

Jeff Loe said at the last board meeting they discussed the current policy. He said they talked about what to limit usage in the kitchen and who can use it. Chair Donna DeWinkler made a motion for Jeff to rewrite the Policy and Procedure including what they discussed with PTA, Title VII and the kitchen staff in the procedure. She said to have it ready for the next board meeting.

It was m/s DeWinkler/Barry and passed to approve the rewriting of Policy No. 4330 and Procedure No. 4330P Use of Facilities & Kitchen by Jeff. Nita Haag opposed.

C. Project Updates-Reader board, Transformers

Jeff Loe reported that the location the reader board is to be placed is in a residential zone and you can't have a sign there unless you turn it off at certain times of the day. He said we have to fill out an application; submit it to the Planning Commission, the Planning Commission has to schedule a public hearing on the proposed amendment, the Planning Commission has to make a recommendation to the Council, the town Council has to schedule a public hearing, and then the town council would approve or deny the amendment. Jeff recommends following through with it. Chair Donna DeWinkler asked Jeff to find out exactly what the total cost will be. Susan Chaffee recommended moving forward with the application process and approving contingent on the cost.

It was m/s Chaffee/Barry and passed to approve moving forward with the application process contingent on the cost. Unanimous vote.

Jeff reported that Barry Peacock from the city of Coulee Dam will help switch out the transformers.

D. School Improvement Plans

Sue Hinton said that their School Improvement Plan has expired. She said the leadership team is re-doing it. She said they have a template to work with. Sue asked if the board wanted to see the progress each month or wait until it was complete. Chair Donna DeWinkler asked that she report on the progress in her Board report each month. Lisa Lakin said their School Improvement Plan has expired as well. Steve Breeze said the same and that his building is looking at a clear picture and moving forward from there. Susan Chaffee asked if Lisa and Steve would update them in their board reports each month as well.

E. WASL Results (Summer)

Jeff Loe reported that the official WASL results were in. He said we offered classes this summer, but they were not well attended. He said that some of the students are so close to passing. He reported that they will be able to take the test again this spring. Chair Donna DeWinkler asked if any of the summer students improved. She said that she would like to see a report on improvements not just pass or fail. With this report we could see if it is worth while to offer the class in the summer. Steve Breeze said it was hard for the students to be there because of work and other priorities. Donna asked if the class should be offered after school or at a different time in the summer. Nita Haag asked if parents have asked to see their child's results. Steve Breeze said very little. Discussion followed.

F. APEX Learning Report

Steve Breeze reported that the teachers like this computer based curriculum. He said the students can take classes that are not being offered. He said that the teachers can see results to show the student's strengths and weaknesses. He said APEX courses are a competency base and that they have to hit 80% and above in order to move on. Steve said the program gives the students some flexibility because they can do the work at home. Nita Haag asked for a break down of students taking AP courses. Steve said only one student is taking calculus. Susan Chaffee asked Steve to try and recruit more students to take AP courses to bring the level up, set expectations higher and to make a community. Steve said they would be competing with honors and college bound courses and they only have so many students to work with. Susan suggested combining the courses. Discussion followed.

G. Principal Evaluations

Jeff Loe said that Lisa Lakin found out at a Principals conference that the Superintendents do not have to be trained to evaluate the Principals. He said he will be doing the evaluations. Jeff worked with Ray Gilman and the principals to come up with an evaluation that would provide some meaningful feedback from staff. The staff is going to be asked to write down 3 things they like about the operation of the school and 3 things they want to see changed. Along with these changes they need to add their solutions to those changes. He said the questionnaire will be sent out before Christmas with results in January. Chair Donna DeWinkler said the board can get with Jeff if they have any concerns.

VII. New Business

A. 21st Century Annual Review

Mary Schilling reported on the 21st Century Annual review. She said the state says if you see students 30 days or more they are more successful. She said their goal is to see kids 30 days or more. She said each site is structured on a 30 day calendar. Mary said their program may be used as an example in the state and has been asked to speak to the legislators. Mary said 21st Century is under an umbrella of grants such as NAV 101 and GEAR UP. She said there is money and tutors, but students aren't showing up. Steve Breeze said they are pulling students

out of class during the day. Mary said sometimes those students that are being pulled out are missing part of what is being taught so the tutors are meeting with their teachers. She said some tutors are in the classroom part of the time and then they pull the student out of class. Discussion followed.

B. NAV 101 and GEAR UP Coordinator Duties

Mary Schilling went over the coordinator duties for both the NAV 101 Coordinator and the GEAR UP Coordinator. She stated that both have to be trained. She said the NAV 101 coordinator is responsible for four different curriculums; they have to put bins together to place in each classroom, and they have to tour other NAV 101 programs. Mary said the GEAR UP coordinator needs to be onsite and know the kids. She said that person is responsible to do surveys with students, plan trips, analyze data, break out in interest groups and plan tours on those interests. Nita Haag asked if anyone had contacted Val Vargas-Thomas to answer her concerns. Mary said that she will communicate with Val.

C. PLC Summit Report

Sue Hinton said her and the principals went to the PLC summit in Seattle. She said there were top quality speakers that reinforced what they are already doing. She gave the board a handout on how they can assist in the process. She said actions are necessary to make a professional learning community. Steve Breeze said the summit was very inspiring. He understands where the High School is in the journey but he knows they are headed in the right direction. Lisa Lakin said the Administrative team used the time to collaborate and brought them together. She said that the Middle School will be trying a homework lunch that she will run. Discussion followed.

D. Legislative Visit Report

Jeff Loe said that through contacts Donna DeWinkler made in Washington D.C. who then found more contacts, Donna was able to get legislators to come visit our schools with the help of Sheila Stalp. He said they sat in Brad Wilson's classroom at the High School and Jeff explained the state of our schools. He said they took them on a tour of the High School. He said they didn't visit the other schools because they had enough information from the binders we gave them. Jeff said it was a very good visit and thanked Donna for her work. Jeff said he spoke with Gary Miller, OSPI facilities rep for Eastern Washington and it sounds like there will be a push for our schools and it won't be just put aside. Jeff said that districts are eligible for a Study & Survey every six years. He said our district is eligible in May of 2009. Gary Miller suggested that we start working on our Study & Survey now and be done by May. He said the state will reimburse us up to a certain amount which is around \$7,000 Nita Haag said at WSSDA she picked up some information on different companies that do the Study & Survey. Discussion followed.

E. WSSDA Conference Report

Susan Chaffee said that she and Nita will submit a written report about the WSSDA conference for next month's meeting.

F. Approve Minimum Basic Education Requirements Compliance

Jeff Loe said state law says we have to go to school so many days and provide a minimum of hours of instruction. This report states that we meet all the minimum requirements and asked the board for approval.

It was m/s Haag/Marconi and passed to approve the Minimum Basic Education Requirements Compliance. Unanimous vote.

G. Fuel Cost Update

Jeff Loe said that diesel isn't declining in price as much as gas. He said in September our fuel bill was \$9,180.80 and in October the bill was for \$7,805.31, so we saved \$1,375.49. Jeff said our transportation fuel budget is \$75,376. He said if you divide this amount by 9 months it equals \$8,375 per month, so we need to stay below that number. Nita Haag asked Steve Breeze if there had been any complaints about the extracurricular fuel cost. Steve said he hasn't heard any complaints.

H. Review Fall Sports Supplemental Coaching Contracts

Jeff Loe said that per the evaluation process Brad Wilson has four weeks after the season ends to do the evaluations. Chair Donna DeWinkler asked if the Board wanted to hire after the evaluations were done. Nita Haag said that the Board can't approve them now since the budget isn't ready. Chair Donna DeWinkler said to table this until the next meeting. She said she would like a list of coach's names and positions after the evaluations are done. She said this can be included in the packet not an agenda item. Discussion followed.

I. Donation Agreement – Raider/Pirate Booster Club

Jeff Loe said that \$500.00 was donated from the Raider/Pirate Booster Club for the Middle School football program. He asked the board for approval.

It was m/s Barry/Chaffee and passed to approve the donation from the Raider/Pirate Booster Club. DeWinkler abstained.

J. Superintendent Contract Amendment

Tabled until executive session.

Open Session

It was m/s Barry/Haag and passed to approve the Superintendent Contract Amendment. Unanimous vote.

It was m/s Haag/Chaffee and passed to approve the following expenditures of the Consent Agenda. Unanimous vote.

Payroll	Warrant #'s 357-435	\$565,181.20
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K. Change Board Work Session Date

Jeff Loe stated that on Wednesday, December 10th two board members and he are gone. He suggested moving the board work session date to December 3rd. The Board decided on Wednesday, December 3rd from 5:30 pm to 7:00 pm at the High School library. Jeff and the board agreed that the Principals do not have to attend.

L. Donation Agreement – Mouse Pads

Lisa Lakin said that a parent donated mouse pads for the computer lab at the Middle School.

It was m/s Chaffee/Barry and passed to approve the donation of the mouse pads. Unanimous vote.

VIII. Personnel Items

A. Resignations

Lori Darnold, MS Special Education Aide

It was m/s Chaffee/Barry and passed to accept the above resignation. Unanimous vote.

B. Hires

Cathy Krohn, Supplemental Contract-NAV 101 Coordinator
Stacey Nash-Toulou, Supplemental Contract-GEAR UP Coordinator
Rebecca Byers-HS C-Squad Girl's Basketball Coach
James Caddy-MS Assistant Girl's Basketball Coach
Lori Darnold-MS Assistant Cheerleading Coach
Nate Piturachsattit-MS Head Track Coach
Hope Hansen-Center Special Education Aide
Billie Leith-HS Native American Club Advisor

It was m/s Haag/Chaffee and passed to approve the above hires. Unanimous vote.

IX. Reports

A. Administrative

1. Principals

Center Elementary

Sue Hinton went over her report. She talked about the high percentage of parents that attended the parent teacher conferences. Sue said that a few of her teachers went to a Singapore math training. She said it is an 8 step model for teaching math concepts. Discussion followed.

Grand Coulee Dam Middle School

Lisa Lakin went over her report. She said the parent teacher conferences went really well. She said that Kim Stanger set up a Title VII table, SHARP kids had a table and Janice Archer was in the lab showing parents how to use Skyward family access. Carla Marconi asked if there were a lot of parents that came in to learn about family access. Lisa said there were about ten to twelve parents. Lisa reported that there were 163 students eligible for rewards because they received 5 or less demerits. She said Sandy Hood did a Veterans day assembly and did a fabulous job. Discussion followed.

Lake Roosevelt High School

Steve Breeze went over his report. He said there was a pretty good turn out for parent teacher conferences. He said Cathy Krohn got some seniors that needed volunteer hours to call parents and let them know when the parent teacher conferences were. Steve said the after school programs are going great. He said they have added a Mariachi Music Club, Robotics Club and a Photography Club. Discussion followed.

B. Student Director

Absent.

C. JOM/Title VII

Carla Marconi said they met on November 17th. She said a member at large resigned. Carla went over the staff reports. She said the grant application opened up on October 31st. Chair Donna DeWinkler said they need donated raffle items. Carla said the next meeting is December 8th at Nespelem Elementary Library at 6:30 pm.

D. Fiscal

1. Budget Status

Jeff Loe said that he deposited \$624,000 Impact Aid money from Nespelem. He said that the year end is done. Jeff said that George Davis wrote a grant with the Department of Ecology and we received \$40,000 to help purchase two busses. He said he and the admin team are discussing and looking ahead at cuts.

2. Enrollment

Jeff Loe went over the enrollment report. He reported that we are down 21 students from what is budgeted. He said that there are 4.68 students in running start. Jeff said that we need to look at doing on line classes. Discussion followed.

X. Public Participation

None

XI. Executive Session

It was m/s Chaffee/Barry to go into executive session for 30 minutes at 8:26 pm per RCW 42.30.110 (l) (g) Unanimous vote.

Chair Donna DeWinkler asked for 15 minutes at 8:56 pm. Meeting was open at 9:12 pm.

XII. Adjournment

It was m/s Chaffee/Barry and passed to adjourn the meeting at 9:14 p.m.

Donna DeWinkler, Chairperson

Jeff Loe, Board Secretary
