

**BOARD OF DIRECTOR'S MINUTES**  
GRAND COULEE DAM SCHOOL DISTRICT 301J  
MEETING HELD AT GRAND COULEE DAM MIDDLE SCHOOL  
GRAND COULEE, WASHINGTON  
August 24, 2009

Board Members Present: Joette Barry  
Carla Marconi  
Nita Haag  
Ken Stanger  
Susan Chaffee

Board Members Absent: None

Administrators Present: Jeff Loe  
Sue Hinton  
Lisa Lakin  
Steve Breeze

**I. Call to Order**

The regular board meeting was called to order by Nita Haag at 6:00 p.m.

**II. Pledge of Allegiance**

**III. Approval of Agenda**

It was m/s by Chaffee/Stanger and passed to approve the Agenda with the change to add under section VIII. Personnel Items add item B. Request Leave of Absence, 1. Amanda Poch, Center Elementary Para educator.

**IV. Individuals Wishing to Speak on Agenda Items**

None

**V. Consent Agenda**

It was m/s by Chaffee/Marconi and passed to approve the Minutes for the Regular Board Meeting of July 27, 2009 with the following change under Old Business A. change to "which" summer sports.

It was m/s by Barry/Chaffee and passed to approve the Minutes for the Special Board Meeting of August 12, 2009 with a spelling correction, trail to trial.

It was m/s by Marconi/Chaffee and passed to approve the expenditures as follows:

General Fund Voucher's	\$107,838.19	Warrant #'s 1-65
Payroll	\$536,712.25	Warrant #'s 67-90 and 0-109
Capital Projects Fund	\$ 1,046.00	Warrant # 66

## VI. Old Business

### A. Approve RFP for Architectural Services

Ken Stanger shared with the Board that he had contacted Spokane School District regarding examples of the Request for Qualifications for Architectural Firms. Ken also shared that the Spokane School District had hired Roen Associates to screen companies for them. Jeff Loe mentioned that we would advertise in the Journal of Commerce in Seattle and Spokane.

The Board decided to table District Representative until their September 9<sup>th</sup> meeting.

It was m/s by Barry/Chaffee and passed to approve the RFP as proposed with change of closing date to September 25<sup>th</sup>.

It was m/s by Chaffee/Barry and passed to approve the RFQ, Project Experience to include a list of 5 recent K-12 projects or equivalent square footage, most recent down to last.

### B. Review Board Protocol

Nita Haag reviewed the previous protocol with the Board and submitted for their approval with the only changes being more concise wording.

It was m/s by Chaffee/Barry to approve Board Protocol for 2009-2010. [Motion carried.](#)

### C. 2009-10 Board/Supt./District Goals & Objectives

Jeff told the Board that to date he hadn't had the chance to review with the Principals and would still need to get their input. The Board decided to table until their work session on September 9<sup>th</sup>.

### D. Board Self-Evaluation

The Board tabled until the September 9<sup>th</sup> meeting.

## VII. New Business

### A. SHARP Kids Summer Program Report

Mary Schilling was absent but submitted a written report. The board let the report stand. Susan Chaffee shared with the Board the approval of the Sharp Kids Grant; however with a substantial reduction in funding and the Family Advocate position was eliminated.

### B. Surplus Technology Equipment

Adam Foged submitted a list of outdated technology equipment to be surplus.

It was m/s by Chaffee/Stanger to approve Surplus Technology Equipment. [Motion carried.](#)

C. Review Board Policy No. 2320 Outdoor Education Resident School Plans

Jeff Loe shared that the schools don't have any outdoor education resident school plans and therefore there are none to review.

D. Review District Strategic Plan

Joette Barry shared with the Board some of the history of the Strategic Plan Committee process. Susan Chaffee suggested possibly pursuing an update of the current model. Discussion followed. Joette Barry will contact the E.S.D.

E. Donations

Jeff shared with the Board that we had received 3 donations submitted for their approval.

It was m/s by Chaffee/Stanger and passed to approve Donations and to follow up with a thank you card.

## **VIII. Personnel Items**

A. Hires

1. Guillermo Guzman, LRHS 9<sup>th</sup> Grade Advisor
2. Kathy Proctor, LRHS Annual Advisor
3. Karyn Byam, Center Elem. Para Educator/Office Aide
4. Alisa Lind, Center Elem. 2<sup>nd</sup> Grade Teacher

It was m/s by Chaffee/Stanger and passed to approve the above hires.

B. Request Leave of Absence

1. Amanda Poch, Center Elem. Para Educator

The above request was tabled to Executive Session for further discussion.

## **X. Reports**

A. Administrative

1. Principals

- a. Center Elementary Principal, Sue Hinton presented to the Board her 2010 Staff Handbook as well as her Building Board Report.
- b. Middle School Principal, Lisa Lakin shared some of the Back to School activities planned for the Middle School.
- c. Lake Roosevelt High School, Steve Breeze talked about staffing, sports turn outs and online paperwork.

## B. JOM/Title VII

Ken Stanger joined the audience to report on JOM.

Ken reported that the Colville Tribe has a new JOM Administrator and the new application process was being completed.

[Ken Stanger joined the board.](#)

Sue Hinton talked about still not having filled the new after school position. She reported that the next meeting would be September 21<sup>st</sup>.

## C. Fiscal

### 1. Budget Status

Jeff Loe reviewed with the Board the Districts' Budget Status and presented his revenue/expenditure projection report.

## **XI. Public Participation**

None.

## **XII. Executive Session**

It was m/s by Chaffee/Stanger and passed to go in to Executive Session at 7:30 p.m. for 30 minutes in accordance with RCW 42.30110 (1)(g).

Nita Haag asked for an additional 25 minutes at 8:00 p.m.

### **Open Session**

It was m/s by Barry/Chaffee and passed to ratify the PSE Agreement from September 2009 to August 2012.

It was m/s by Chaffee/Stanger to deny Leave of Absence Request from Amanda Poch.  
[Motion carried.](#)

## **XIII. Adjournment**

It was m/s by Barry/Haag and passed to adjourn the meeting at 8:26 p.m.

Nita Haag, Chair

Jeff Loe, Board Secretary

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