

BOARD OF DIRECTOR'S MINUTES
GRAND COULEE DAM SCHOOL DISTRICT 301J
COULEE DAM, WASHINGTON
September 22, 2008

Board Members Present: Joette Barry
Susan Chaffee
Donna DeWinkler
Nita Haag
Carla Marconi

Student Representative: Janelle Jim

Administrators Present: Steve Breeze
Sue Hinton
Lisa Lakin
Jeff Loe

I. Call to Order The regular board meeting was called to order by Chair Donna DeWinkler at 5:32 pm.

II. Pledge of Allegiance

III. Approval of Agenda It was m/s by Haag/Chaffee and passed to approve the board agenda with the changes of the addition to V. Consent Agenda, Approval of Expenditures, 2. General Fund August Accrual Vouchers, 6. Capital Projects Fund, New Business O. Field Trip Request, VIII. Personnel Items, A. Resignations, 3. April Smith, LRHS "C" Squad Girls Basketball Coach & LRHS Assistant Girls Softball Coach, and B. Hires, 12. Susan Duclos, LRHS "C" Squad Volleyball Coach, 13. George Davis, LRHS Head Golf Coach and 14. Bill Kemble, Bus Driver.

IV. Individuals wishing to speak on the Agenda items

None.

V. Consent Agenda

It was m/s by Chaffee/Haag and passed to approve the Consent Agenda: Unanimous vote.

To approve the minutes from the Regular Board meeting held August 18, 2008 with the removal of Old Business G. second paragraph and DeWinkler abstaining.

To approve the minutes from the Board Work Session held September 10, 2008.

The following expenditures of the Consent Agenda were approved:

General Fund Accruals	Warrant #'s 1-28	\$ 73,924.36
General Fund Vouchers	Warrant #'s 29-104	\$185,624.10
Payroll	Warrant #'s 105-183	\$527,074.77
LRHS ASB Vouchers	Warrant #'s 1-35	\$ 27,073.97
Middle School ASB Vouchers	Warrant #'s 36-47	\$ 7,649.30
Capital Project Vouchers	Warrant #'s 1	\$ 3,500.25

VI. Old Business

A. Supplemental Contracts Proposal

Jeff Loe reported that Brad Wilson held a meeting for all coaches. Brad Wilson stated that Canfield and Associates presented at that meeting. He got positive feedback from the coaches on that presentation. Brad said he made handbooks for the coaches and assistant coaches. He said there are numerous places in the handbooks about the contracts being renewable on an annual basis at the discretion of the board. Brad said the handbook has the changes in it that were suggested over the summer. Nita Haag asked if other school districts did meetings and had handbooks. Brad stated that other school districts do hold meetings and that most districts have a coaches union. Susan Chaffee commended Brad on the work he did.

B. Procedure 2421P Retention

Jeff Loe said the committee comprised of staff members will start in October and will report the feedback in November.

C. Board Policy No. 4330 Use of Facilities and Kitchen

Jeff Loe reported that Donna DeWinkler, Title VII rep and Sherrill Castrodale, PTA rep met with the kitchen staff to discuss the rules in the kitchen. Susan Chaffee asked what the status was with the health department. Chair Donna DeWinkler said everyone needs to have a food handler's permit. Donna said the kitchen staff will be working with everyone to write the policy.

D. Superintendent/Business Manager Positions

Jeff Loe stated that Lloyd Olson came last month to discuss how much a Superintendent search would cost the district. He said that it would cost \$7,500. Jeff said that Lloyd did a SERS salary survey of Superintendents around our area with districts our size. Jeff said the ESD sent him an email stating the cost of a Business Manager for 3 days a week would cost \$40,000 to \$50,000 a year. Chair Donna DeWinkler asked how much it would cost for a full time Business Manager. Jeff said since the email was sent so late he didn't have a chance to figure that. Jeff stated that the ESD would not risk contracting with the District if we had both a part time Superintendent and Business Manager. Nita Haag asked if this was just information or if the board was making a stand on this. Chair Donna DeWinkler stated that it is informational.

E. Project Updates – Reader board, Transformers, Roof, Carpet

Brad Wilson said they are working on getting permits from the Tribe and the city of Coulee Dam. Jeff Loe said that the transformers are still not here yet. He said our own staff will be installing them when they arrive. Jeff reported that the roof is complete. He said the USDA has not sent the money yet. The board will need to approve a resolution this month and then they will issue the check. Jeff reported the carpet at the schools are installed. He said we may be getting in some more money from Medicaid Match that we would use to put in some more carpet over Christmas Break. Susan Chaffee asked how many rooms we have done so far.

Jeff said we did two each building last year and three this year. Jeff said he appreciated the teachers patience while completely this process.

VII. New Business

A. Summer School Report

Jeff Loe said that Stacey Nash-Toulou could not make the meeting. Jeff read an email from Stacey. In the email Stacey said that sixteen students registered and paid and seven actually completed summer school.

B. Staff Collaboration (PLC) Report

Jeff Loe said he has asked the staff to come talk about the staff collaboration time. Ralph Rise said that the math standards K-12 just came out. He said there are many items that they are working through and one is engagement. He said we need to make sure the kids are working out the math problems and encouraging them to not give up. Ralph said the COE may have to be a class next year. Brad Wilson talked about the kids needing work in literary comprehension. He said to achieve the goals they have in place they are using the NWEA program as it can break it down. Brad said they would like to see a 10% increase between the 1st and 2nd testing. Steve McMannis discussed the health aspect of the EARL's. He said part of the health education is sex education. He said he is working with the nurse to come teach that part. Carrie Derr said there are new GLE's for Social Studies. She said they discovered that nothing needs to be taught before 1884 in Washington State History because there was no history before that time. Sue Hinton said the PLC are grade level specific not subject specific. She said the math standards are much more specific. Rhonda Erickson said they are in the process of looking at re-writing the Power Standards. She said the kids are very weak in basic multiplication skills. Discussion followed.

C. Principal Evaluation Proposal

Jeff Loe said since he is not trained to evaluate the Principals he has asked Ray Gilman and Mike Cashion to do it. Jeff said the ESD would be more expensive to do the evaluations. Ray Gilman said he would do all of the leg work and Mike Cashion would be here to answer questions that the Principals and Board have. Susan Chaffee asked for feedback. Sue Hinton said it was not a valuable tool to help her grow. She thought it was more negative than positive. Lisa Lakin agreed and felt like staff could say anything they wanted because they did not have to sign their names to it. Rhonda Erickson as a teacher did not like it either because there were a lot of positive things about her principal that were left out. Chair Donna DeWinkler asked what the \$1,200 for training was for. Ray said it was for answering any questions the Principals and Board may have about the evaluation process. Nita Haag asked Ray why Jeff could not do the evaluations. Ray stated that Jeff is not certificated. Nita asked if Ray could get a list of other School Districts that are using the same evaluation program. Jeff will make the phone calls to the other districts. Donna said to report back at the October 8th meeting.

D. AD Fall Sports Report

Brad Wilson reported that the High School is up seventeen kids from last Fall. He said football and Girls Cross Country numbers are up. He said ninety-four percent of the students have met the standard for grade check. He said the kids that aren't meeting standard are working hard to meet the standard. He said there are a few safety issues at the football field and maintenance is in the process of repairing those. Brad said they are still working on getting all of the transportation fees. Joette Barry asked if there have been community donations to go towards the fees. Brad said there has been zero besides the Booster Club. He said some parents aren't happy they are getting dinged for one more thing. Lisa Lakin reported that there

were not enough players for the first football game. She said there isn't enough interest to have a Cross Country team this year. Rhonda Erickson suggested combining with Nespelem. Brad stated the proper paperwork had to be filled out with WIAA in order to do that. Discussion followed.

E. School-Psych/Special Ed Director Contract with ESD

Jeff Loe said we have advertised many different places. He said the ESD on short notice was able to contract with us. Jeff said as a result of this we will need someone on staff to keep us abreast. Nita Haag asked Jeff if Budget wise it is about the same. Jeff said yes. Discussion followed.

F. MOU with Keller SD for Impact Aid

Jeff Loe said we can collect Impact Aid funds as a district at a lot amount of 50%. He said we combine with Nesplem and Keller on the Impact Aid applications. He said we have Keller students that come to our District so we can claim them at 100% on the Keller application. Jeff said Keller is charging a small fee to do the application. Jeff asked the Board for approval of the Memorandum of Understanding with Keller.

It was m/s Chaffee/Barry and passed to approve the MOU with Keller SD for Impact Aid. Unanimous vote.

G. Otis Elevator Contract Extension

Jeff Loe said Otis Elevator maintains our two elevators that we have in our district. He said they came and did an inspection on our elevators and we need to buy a key box for our elevators to keep them in compliance. Jeff said it would be cheaper to extend the contract a year rather than buying key boxes. Jeff asked for Board approval for extending the contract another year.

It was m/s Chaffee/Barry to extend the Otis Elevator contract for another year. Unanimous vote.

H. Resolution for USDA Rural Development

Jeff Loe said that all the paperwork is in order to receive the money from USDA except this passed resolution. Jeff asked for approval to pass the resolution.

It was m/s Barry/Marconi and passed to approve the Resolution for the USDA Rural Development. Unanimous vote.

I. Board Policy No. 1105 Director Districts

Jeff said this is a WSSDA recommended policy. Chair Donna DeWinkler asked when we get a federal census data collection. Joette Barry said every ten years.

It was m/s Chaffee/Barry and passed to approve the 1st and 2nd reading of Board Policy No. 1105 Director Districts. Unanimous vote.

J. WSSDA Regional Meetings

Jeff Loe said that WSSDA will be in our region on October 9th in Okanogan. He asked if anyone would like to attend. Joette Barry and Carla Marconi thought they would attend.

K. Joint Board Meeting with Nespelem

Jeff Loe said that Mr. Olson thought that the best date for the Nespelem Board would be Oct. 20th. GCD Board proposes having it on October 22nd at the Siam.

L. WA State Impact Aid Assoc. Report

Jeff Loe said Chair Donna DeWinkler and he attended the WA State Impact Aid Association meeting. He said at the meeting they elected a president-elect and a treasurer. He said Bob Brooks wasn't able to attend but was able to do a conference call. During the conference call Bob said that it is important to attend the Spring conference because the new presidency will be in place at that time. Jeff said that the Indian lands resolution is being pushed forward. He said NIISA has no representative for Washington State. Donna said that she talked to the NIISA rep and the accountability team will interview our District. She said NIISA will be fighting for us to get new schools. Discussion followed.

M. Spring WASL Results

Sue Hinton reported on Center Elementary WASL results. She said the students maintained in writing and drastically improved in math and reading. Sue said Center did not make AYP because it was not that drastic of a growth. Lisa Lakin reported on the Middle School WASL results. She said the scores are going up, but not quite where they need to be. She said they are going to take a look at the math curriculum and analyze it. Lisa said the Middle School did not make AYP in math. Steve Breeze reported on the High School WASL. He said he did a cohort and looked at his 10th graders in 4th, 7th and 10th grade, but it does not include Nespelem. Steve said there has been good improvement in reading and writing. He said they are looking at why they are going down in math and are working on improvements. Discussion followed.

N. Learning Improvement Day (LID) Report

Jeff Loe reported that we sent some staff to the Positive Behavior Intervention training last year and from that we wanted to have our whole staff trained. Sue Hinton reported that Flint Simonson a professor at Eastern Washington University came to present. Sue said using the Positive Behavior Intervention program it is fair for each individual child and not black and white. Discussion followed.

O. Field Trip Request

Jeff Loe said that Kathy Proctor is asking for approval for an overnight FBLA field trip on October 10th, 11th, and 12th. Jeff said this will be funded fully with Vocational money.

It was m/s Barry/Marconi and passed to approve the FBLA Field Trip on October 10th, 11th, and 12th. Unanimous vote.

VIII. Personnel Items

A. Resignations

Jaci Gross, 7th Grade Girls Basketball Coach
Lori Adkins, MS Head Track Coach
April Smith, LRHS "C" Squad Girls Basketball Coach & LRHS Assistant Girls Softball Coach

It was m/s by Barry/Chaffee and passed to accept the above resignations. Unanimous vote.

B. Hires

Lori Darnold, MS Para-educator
Karrie Utz, LRHS Para-educator
Brandon Byers, LRHS English Teacher
Cathy Huston, Special Education Coordinator
Lisa Carlson/Debbie VanGeystel, 9th Grade Advisor
Marcy Doughty/Susan Duclos, 10th Grade Advisor
Jeremiah Seekins, 11th Grade Advisor
Tracy Prindle, 12th Grade Advisor
Brandon Byers, HS Assistant Football Coach
Jaci Gross, HS Assistant Girls Basketball Coach
Nate Piturachsatiit, MS Assistant Football Coach
Susan Duclos, LRHS "C" Squad Volleyball Coach
George Davis, LRHS Head Golf Coach
Bill Kemble, Bus Driver

It was m/s Chaffee/Marconi and passed to approve the 1-14 above hires. Chair Donna DeWinkler abstained from number four.

IX. Reports

A. Administrative

1. Principals

Center Elementary

Sue Hinton went over her report. She talked about the new attendance rewards that they have implemented on a monthly basis. She said October 6th-10th is Fire Prevention week. She said she has made arrangements to have the fire trucks come to her building with the sirens on in the morning of October 10th. Sue said her goal is to publish a monthly newsletter and she would like feedback.

Grand Coulee Dam Middle School

Lisa Lakin went over her report. She said that open house is Wednesday, September 24th at 5:30 pm to 7:30 pm. She invited the board to come walk down the hallways at the Middle School and see what is going on in the building. Nita Haag asked how everyone likes the 5th/6th graders downstairs and the 7th/8th graders upstairs. Lisa said it has been very positive.

Lake Roosevelt High School

Steve Breeze went over his report. He said in the report he included work samples from some students. He said there is great teaching happening at LR. He said Ralph Rise is working with the WSU Grad Student program again this year. Steve said the students will be learning how to produce bio fuels and grow bacteria to create energy. Nita Haag thanked Steve for getting the running start program started again. Discussion followed.

B. Student Director

Janelle Jim was asked to attend the meeting for Dani Pope. Janelle stated that she is the Title VII rep as well.

C. JOM/Title VII

Carla Marconi said they talked about the Cultural Gathering happening on September 25th. She said they are working on the needs assessment for JOM and Title VII. She said the Title VII meetings will be at 6:30 pm from now on. Carla said that JOM is spending money on an aide at Center for the Pow Wow club. She said the next meeting is on October 20th.

D. Fiscal

1. Budget Status

Jeff Loe said that bills that come in during the month of August are accrued to the previous Fiscal year. He said the F-196 year end report is due soon and that will show a true number for the fund balance.

2. Enrollment

Jeff Loe went over the enrollment report. He reported that he budgeted at a very conservative amount of 675. He said our enrollment was down 19.78 from what was budgeted. Jeff said he hoped the enrollment would go up especially before January because that is when we start getting paid on actual. Discussion followed.

X. Public Participation

Leandra Gooler said she lives down the street from the High School and has not seen one fight. She said last year this time there had been many fights. She praised Steve Breeze on his interaction with the students. Leandra said she sees hope at the High School and a lot of people are talking about it. She said she wanted to personally thank Steve.

Lisa Lakin said she went to the last PTA meeting and was very inspired. She said there are a lot of great ideas of how to get parent involvement.

XI. Executive Session

It was m/s Chaffee/Haag to go into executive session for 30 minutes at 8:15 pm per RCW 42.30.110 (I) (g) Unanimous vote. Chair Donna DeWinkler asked for 15 minutes at 8:45 pm. Chair Donna DeWinkler asked for 5 more minutes at 9:00 pm.

XII. Adjournment

It was m/s by Barry/Chaffee and passed to adjourn the meeting at 9:05 p.m.

Donna DeWinkler, Chairperson

Jeff Loe, Board Secretary
